

**TOWN OF UPTON AGENDA**  
**FOR REGULAR COUNCIL MEETING**  
**November 8, 2022**

1. **CALL TO ORDER**-7:00 p.m., PLEDGE OF ALLEGIANCE
2. **APPROVAL OF CONSENT ITEMS (regular business items that occur at each meeting):**
  - A. Minutes of the October 11, 2022 regular meeting minutes as published.
  - B. Claims for November to date.
  - C. Claims paid in October (utility payments, payroll, approved grant expenses, end of year expenditures).  
**(ask if the Council would like anything removed from the Consent Agenda, ask for public comment, motion/second for action; one motion suffice for all items)**
  - D. Claim(s) from the Upton CoOp & Weston County Gazette. **(Councilmen J Watt & N Trandahl recused)**
3. **PUBLIC REPORTS/COMMENTS**
  - A. Other
4. **UNFINISHED BUSINESS**
  - A. None
  - B. Other
5. **NEW BUSINESS**
  - A. Consideration to issue Notice of Substantial Complete for:
    - a. Willow Street Water & Sewer Replacement Project (to include 5<sup>th</sup> Street addition)
    - b. Pearl Street Sewer Replacement Project**(ask for staff input, ask for public comment, motion/second for action on each or both)**
  - B. Consideration to hold a budget hearing at 7:15 p.m. on December 13, 2022 during the regular meeting to amend the budget in the following particulars:
    - a. Increase the Sanitation Fund Budget in amount of \$8,845.20 by budgeting \$6,204.45 from Sanitation Fund Cash Reserves and \$2,640.75 to be received from a rate increase effective 12/01/2022. The monies will be used to cover fuel surcharges incurred due to rising diesel fuel prices. This rate increase is intended to be temporary, if possible, and may sunset only after the garbage haul contractor ceases passing on the fuel surcharge and the entirety of the budget amendment is recaptured. This rate increase will be itemized separately on each utility bill and accounted for in a separate line item.  
**(ask for staff input, ask for public comment, motion /second for action)**
  - C. Consideration of Resolution No. 11, 2022- Utility Rate Increase for fuel surcharges  
**(ask for staff input, ask for public comment, motion/second for action)**
  - D. Consideration of Ordinance No. 3, Series 2022-Repeal CATV 5.08  
**(ask for staff input, ask for public comment, motion/second for first reading action)**
  - E. Consideration of policies:
    - a. TBD
  - F. Other
6. **REPORTS**
  - A. Chief of Police
  - B. Fire Chief
  - C. Superintendent
  - D. Clerk-Treasurer
  - E. City Attorney
  - F. Council
  - G. Mayor
7. **ADJOURNMENT**